

12-16 April 2010, Cambridge, UK

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### **LTRC Cambridge 2010 Organising Committee Contact Details**

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Conference host:  
University of Cambridge ESOL Examinations  
1 Hills Road  
Cambridge  
CB1 2EU, UK

During UK office hours (Monday 12 April – Friday 16 April, 8.30 – 5.00):  
Keri Ridout  
University of Cambridge ESOL Examinations  
Tel +44 (0)1223 553971  
Mobile +44 (0)7921 092956  
E-mail LTRC2010@CambridgeESOL.org

If you are no longer able to attend LTRC Cambridge 2010, please contact the LTRC Cambridge Organising Committee as soon as possible.

# Information for Delegates

## Transport to Cambridge

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### Airports

Visit [www.cambridgeesol.org/LTRC2010/cambridge.html](http://www.cambridgeesol.org/LTRC2010/cambridge.html) to view information on travel options to Cambridge from London airports (Heathrow, Gatwick, Stansted and Luton), Birmingham and Manchester airports.

### Rail

Visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk) for train times.

### London Underground

Visit [www.tfl.gov.uk](http://www.tfl.gov.uk) for service information on the London Underground.

### Coach

National Express ([www.nationalexpress.com](http://www.nationalexpress.com)) operates coach services to Cambridge from major towns and cities throughout the UK and there are frequent coach services from central London and London airports.

### Road

To plan your route to Cambridge visit [www.rac.co.uk/web/routeplanner](http://www.rac.co.uk/web/routeplanner)

## Travel Visas

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If you require a visa, entry clearance certificate or other official documentation to enter the UK in order to attend this conference, it is your responsibility to ensure that you have the correct documents. Visit [www.cambridgeesol.org/LTRC2010/registration.html](http://www.cambridgeesol.org/LTRC2010/registration.html) for further details.

## Getting around Cambridge

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### Buses

Stagecoach offers a network of frequent buses providing access to all parts of Cambridge. Single fares, daily passes and weekly tickets are available.

Citi 1, Citi 3 and Citi 7 services run between the city centre and the train station. Citi 4 service runs between the centre of Cambridge and the conference venues on West Road.

See [www.stagecoachbus.com/cambridge/timetables.php](http://www.stagecoachbus.com/cambridge/timetables.php) for timetables.

### Taxis

See [www.cam.ac.uk/cambarea/travel/taxis.html](http://www.cam.ac.uk/cambarea/travel/taxis.html) for taxi telephone numbers.

### On foot

Conference delegates can walk through the grounds of King's College between the hours of 7.00 – 6.00 from Monday to Friday. Delegates should make sure that their conference badge is visible at all times when walking through the grounds. If you walk through the college before you have received your badge, please show this document on request.

### By cycle

Many cycle hire shops are located in the city. Cycles can be hired from as little as £5 per day. Visit [www.visitcambridge.org/unique.php?id=19](http://www.visitcambridge.org/unique.php?id=19) for further information on getting around Cambridge.

# Information for Delegates

## Accommodation

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### **Murray Edwards College, University of Cambridge**

For enquiries relating to bookings reserved through the online LTRC 2010 Hotel Reservation Form:

Anna Trott  
Account Representative  
ILTA  
3416 Primm Lane  
Birmingham, AL 35216, USA

Tel +44 1 205-823-6106 (from the UK)  
E-mail Anna@iltaonline.com

### **All other accommodation providers**

Please contact your accommodation provider directly relating to queries, payment issues or cancellations.

## Conference Venues

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LTRC Cambridge 2010 is held across two University of Cambridge buildings on West Road:

- Faculty of Music
- Faculty of English

Parking is not available at the conference venues.

### **Faculty of Music**

(also known as the West Road Concert Hall)

11 West Road  
Cambridge  
CB3 9DP

The following takes place at the Faculty of Music:

- Registration
- Pre-Conference Workshops 1, 2, 3 and 4
- Research Papers
- Symposia
- Works in Progress
- Poster Presentations
- Lunch
- Refreshments
- Exhibition
- Computer Room (with free WIFI internet access)
- Cloakroom (unstaffed)
- Luggage Storage is available on Friday only (not locked)

### **Faculty of English**

9 West Road  
Cambridge  
CB3 9DP

The following takes place at the Faculty of English:

- Parallel Research Papers
- Parallel Symposia

## Information for Delegates

### Pre-Conference Workshops

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See pages 10 – 13 of this document for further details.

### Conference Opening Times

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Monday 12 April	8.15 – 4.00	(lunch 12.30 – 1.30)
Tuesday 13 April	8.15 – 6.15	(lunch 12.30 – 1.30)
Wednesday 14 April	8.15 – 5.50	(lunch 12.00 – 1.30)
Thursday 15 April	8.15 – 6.10	(lunch 12.10 – 2.25)
Friday 16 April	8.15 – 5.45	(lunch 12.30 – 2.00)

For the provisional conference programme, visit [www.cambridgeesol.org/LTRC2010/programme.html](http://www.cambridgeesol.org/LTRC2010/programme.html)

### Registration

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All delegates must sign in on their first day of attendance at the Foyer of the Faculty of Music. You will receive your conference badge and delegate bag containing the programme.

Registration times:

Monday 12 April	8.15 – 4.15
Tuesday 13 April	8.15 – 5.30
Wednesday 14 April	8.15 – 6.00
Thursday 15 April	8.15 – 6.00
Friday 16 April	8.15 – 5.00

If you have paid to attend the Gala Banquet or any Pre-Conference Workshops, this activity will be marked on your conference badge.

A Registration Receipt and Certificate of Attendance will be provided when you sign in at the conference on your first day of attendance.

**Please make sure you wear your badge at all times throughout the conference and social events. This makes for easier social networking and it also assists with security.**

If you have any questions or require assistance at any time during the conference, please ask a member of the conference administration team who can be identified by a staff badge including the conference logo and white badge ribbon.

### Registration Fee

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If you have any queries regarding payment of your registration fee, please contact:

Anna Trott  
Account Representative  
ILTA  
3416 Primm Lane  
Birmingham, AL 35216  
USA

Tel +44 1 205-823-6106 (from the UK)  
E-mail [Anna@iltaonline.com](mailto:Anna@iltaonline.com)

## Information for Delegates

### Refreshments & Lunch

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Please note there are no restaurants or coffee shops located on or near West Road. The nearest places for food and drink are based in the city centre which is approximately a 10-15 minute walk from West Road.

#### Pre-Conference Workshops (Monday and Tuesday)

Mid-morning/mid-afternoon tea, coffee, etc will be provided free of charge. A sandwich lunch is included in the Pre-Conference Workshop fee on Monday and Tuesday served in the Faculty of Music. A vegetarian option is available. Please contact [LTRC2010@CambridgeESOL.org](mailto:LTRC2010@CambridgeESOL.org) in advance of the conference if you have any special dietary requirements.

#### Main Conference (Wednesday, Thursday and Friday)

Mid-morning/mid-afternoon tea, coffee, etc will be provided free of charge. A subsidised, snack lunch can be purchased on Wednesday, Thursday and Friday at the Faculty of Music. Lunch includes a bap, foccacia bread or baguette with a choice of 2 fillings (meat or vegetarian option), a piece of fruit, a piece of cake and a soft drink.

Lunch costs £5 (Sterling). Please note that payment can only be made in cash and no other currency can be accepted.

It is not necessary to order your lunch in advance. An appropriate number of lunches will be ordered in advance for delegates to purchase during the conference on a first-come, first-served basis.

Please contact [LTRC2010@CambridgeESOL.org](mailto:LTRC2010@CambridgeESOL.org) in advance of the conference if you have any special dietary requirements.

### Parallel sessions – Thursday and Friday

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On Thursday and Friday, the conference will begin with parallel sessions. Please go directly to the room of your chosen parallel session for 8.30. Please refer to the programme for details.

### Social - Opening Reception

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**Tuesday 13 April**  
**6.30 – 8.00**

University of Cambridge Museum of Zoology  
Downing Street  
Cambridge  
CB2 3EJ

The Opening Reception is open to all delegates.

Delegates who have already registered by Tuesday evening should display the delegate badge when entering the Zoology Museum. Following the Newcomer's Session at 6.15, members of the conference team will personally accompany anyone attending that session on the 15-minute walk from West Road to the Museum.

Delegates who have not yet received their conference badge are still welcome at the reception.

Admission to the museum is open and free to any member of the public, so any donations offered by visitors are gratefully received. Donation boxes are placed throughout the museum. Please don't touch the exhibits – some are quite ancient and rather fragile!

Please refer to the Map on page 9 for the museum's location.

## Information for Delegates

### **Social - Cambridge University Press Bookshop Reception**

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**Wednesday 14 April**  
**6.15 – 7.30**

Cambridge University Press Bookshop  
1 Trinity Street  
Cambridge  
CB2 1SZ

A limited number of delegate places are available. Attendance is free of charge.

The bookshop offers a 20% discount on the sale of books and other products during the evening. Complimentary wine, soft drinks and canapés are served while browsing the bookshop.

To reserve your place, visit [www.cambridgeesol.org/LTRC2010/social.html](http://www.cambridgeesol.org/LTRC2010/social.html). An email will be sent to confirm your attendance.

Please bring the confirmation email with you to the Cambridge University Press Bookshop Reception as you need to show it at the door.

Please refer to the Map on page 9 for the bookshop's location.

For delegates unable to attend the Reception, a 15% discount voucher for the bookshop (valid for the duration of the conference) is included in all delegate bags.

### **Social - Gala Banquet**

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**Thursday 15 April**  
**7.30 – 11.00**  
**(Student Bar open from 18.45)**

The Hall  
King's College  
King's Parade  
Cambridge  
CB2 1ST

**The Gala Banquet is only open to delegates who pre-paid in advance.** Delegates should display their badge throughout the Gala Banquet as these will be checked on arrival.

The Gala Banquet includes a two-course dinner (main course and dessert) with a vegetarian option. Please contact [LTRC2010@CambridgeESOL.org](mailto:LTRC2010@CambridgeESOL.org) in advance of the Banquet if you have any special dietary requirements.

When at the Banquet, please notify the waiting staff at your table if you require a vegetarian option or special dietary meal.

Drinks can be purchased at the College Student Bar from 6.45. Dinner will be announced at 7.30 to be served at 7.45.

Complimentary wine and soft drinks are served at the table and a cash bar is provided in the Hall for delegates to purchase their own drinks during the evening.

Please refer to the Map on page 9 for the College's location.

Please note the back gate entrance to King's College from Queen's Road cannot be used during the evening. Delegates should approach the college via Silver Street and enter from the front entrance in King's Parade.

## Information for Delegates

### Exhibition

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The Exhibition is open every day of the Main Conference. Refreshments and lunch are also served in this room on Wednesday, Thursday and Friday.

Wednesday 14 April	10.00 – 5.00
Thursday 15 April	8.15 – 4.30
Friday 16 April	8.15 – 4.00

Exhibiting staff can be identified by a blue badge ribbon.

### Computer Room and Internet Access

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A computer room with free WIFI internet access is available at the Faculty of Music:

Wednesday 14 April	8.15 – 5.00
Thursday 15 April	8.15 – 4.30
Friday 16 April	8.15 – 4.00

Contact the Registration Desk in the Faculty of Music Foyer with queries or technical issues.

### Cloakroom and Luggage Storage

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Coat racks and hangers are available at the Faculty of Music. Please note these facilities are not secure and the cloakroom is not staffed. We strongly recommend that you do not leave valuables in this area but keep them with you at all times. The Conference Organisers cannot be held responsible for any loss of personal belongings.

An area for storing luggage in the Faculty of Music is only available on the final day of the conference (Friday 16 April). This area will not be locked.

### Access to the venue through King's College

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Conference delegates can walk through the grounds of King's College between the hours of 7.00 – 6.00 from Monday to Friday. Delegates should make sure that their conference badge is visible at all times when walking through the grounds. If you walk through the college before you have received your badge, please show this document on request.

### Noticeboard

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A noticeboard is provided in the Foyer of the Faculty of Music for delegates to display personal or business messages.

### LTRC Attendee Forum

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An online forum is available for LTRC Cambridge 2010. For further details, visit [www.cambridgeesol.org/LTRC2010/index.html](http://www.cambridgeesol.org/LTRC2010/index.html).

### Conference Photo

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A group photo will be taken of all delegates who attend the conference. This will be taken during the morning refreshment break on Wednesday. The group photo will be available on the conference website ([www.cambridgeesol.org/LTRC2010](http://www.cambridgeesol.org/LTRC2010)) for free download after the conference.

## Information for Delegates

### University of Cambridge Merchandise

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A 10% discount has been arranged at one of the best known University Outfitting companies in Cambridge. Ryder & Amies are the original University outfitter and the largest stockist of Cambridge T-Shirts anywhere; all shirts are top quality, with all University designs approved and licensed by the University of Cambridge.

A 10% discount voucher will be available to all LTRC delegates valid for the duration of the conference.

Ryder & Amies  
22 King's Parade  
Cambridge  
CB2 1SP  
Tel +44 1223 350371  
[www.ryderamies.co.uk](http://www.ryderamies.co.uk)

### Information about Cambridge

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#### Tourist Office

##### Opening hours:

Monday - Saturday 10.00 - 5.00

The Cambridge Tourist Information Centre  
Peas Hill  
Cambridge  
CB2 3AD

Enquiries: 0871 226 8006  
From overseas: +44 1223 464732  
[www.visitcambridge.org/VisitCambridge/ContactUs.aspx](http://www.visitcambridge.org/VisitCambridge/ContactUs.aspx)

### Special Requirements

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If you require disabled access or have dietary requirements, please contact us in advance.

During UK office hours (Monday 12 April – Friday 16 April, 8.30 – 5.00):

Keri Ridout  
University of Cambridge ESOL Examinations  
Tel +44 (0)1223 553971  
Mobile +44 (0)7921 092956  
E-mail [LTRC2010@CambridgeESOL.org](mailto:LTRC2010@CambridgeESOL.org)

### Restaurants in Cambridge

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A list of restaurants can be found at [www.visitcambridge.org/eatinganddrinking.php](http://www.visitcambridge.org/eatinganddrinking.php)

### Smoke Free Legislation

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Smoke free legislation became effective from 1 July 2007 stating that virtually all enclosed public places and workplaces in England will be smoke free. This includes cafes, restaurants, bars, hotels and conference venues.

Smoking is only permitted on public footpaths at the conference venues.

Smoking is only allowed at King's College in the Chetwynd Courtyard.

Smoking is only permitted on public footpaths outside of the Museum of Zoology grounds.

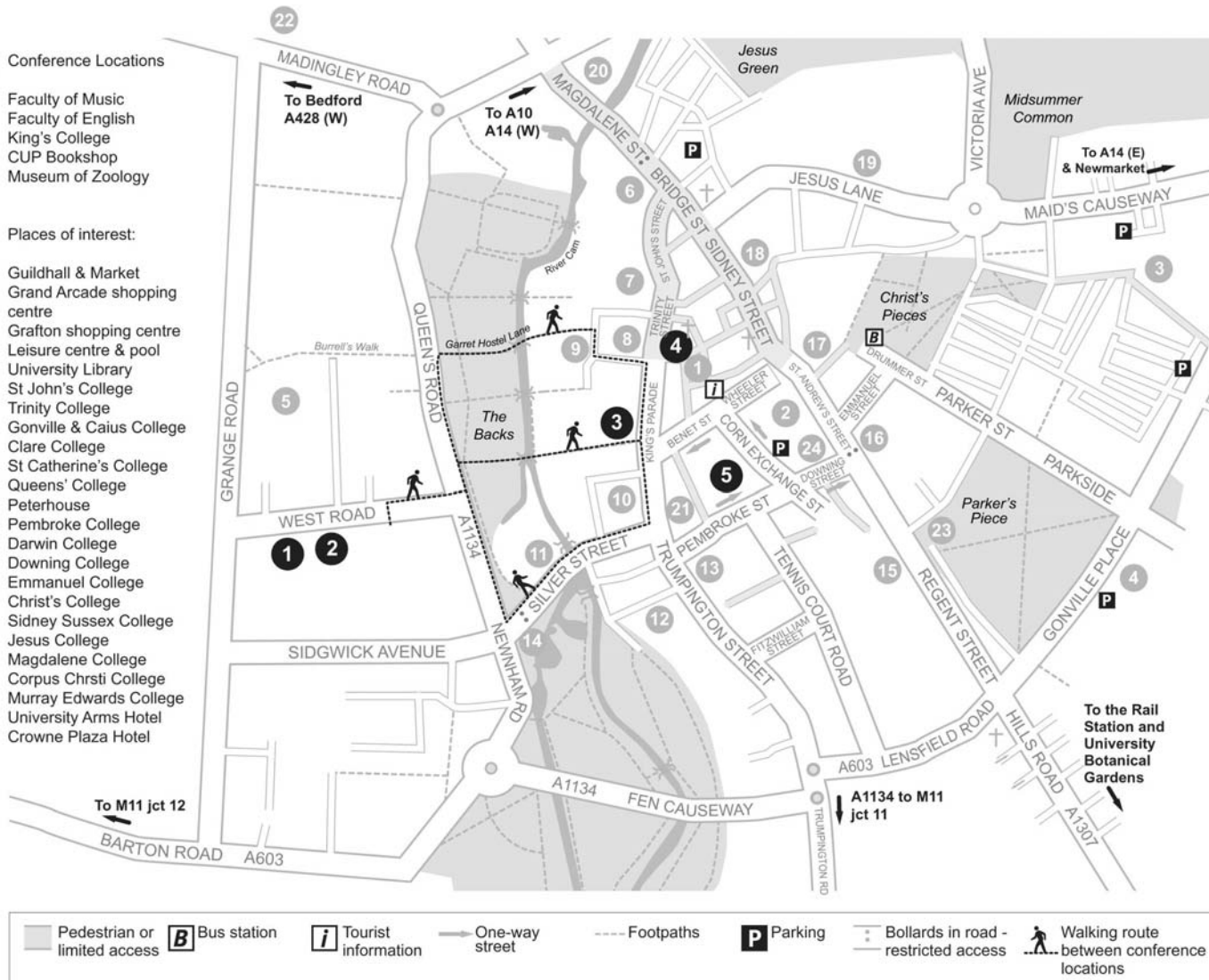
## Map

### No. Conference Locations

- 1 Faculty of Music
- 2 Faculty of English
- 3 King's College
- 4 CUP Bookshop
- 5 Museum of Zoology

### No. Places of interest:

- 1 Guildhall & Market
- 2 Grand Arcade shopping centre
- 3 Grafton shopping centre
- 4 Leisure centre & pool
- 5 University Library
- 6 St John's College
- 7 Trinity College
- 8 Gonville & Caius College
- 9 Clare College
- 10 St Catherine's College
- 11 Queens' College
- 12 Peterhouse
- 13 Pembroke College
- 14 Darwin College
- 15 Downing College
- 16 Emmanuel College
- 17 Christ's College
- 18 Sidney Sussex College
- 19 Jesus College
- 20 Magdalene College
- 21 Corpus Christi College
- 22 Murray Edwards College
- 23 University Arms Hotel
- 24 Crowne Plaza Hotel



## Information for Delegates

### Pre-Conference Workshops 12-13 April 2010, Cambridge, UK

#### Lunch for Pre-Conference Workshops

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Mid-morning refreshments and a sandwich lunch are included in the Pre-Conference Workshop fee on Monday and Tuesday served in the Faculty of Music. A vegetarian option is available. Please contact [LTRC2010@CambridgeESOL.org](mailto:LTRC2010@CambridgeESOL.org) in advance of the conference if you have any special dietary requirements.

Please note there are no restaurants or coffee shops located on or near West Road. The nearest places for food and drink are based in the city centre which is approximately a 10-15 minute walk from West Road.

#### Workshop 1: The CEFR: its purpose, origins, development and current status

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**Monday 12 April**  
**9.00 – 4.00**

Recital Room  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

#### Workshop team:

Neil Jones, Nick Saville and Szilvia Papp, *University of Cambridge ESOL Examinations*  
John Trim, *former Director of the Council of Europe's Modern Languages Projects, co-author of CEFR*  
Brian North, *Eurocentres, co-author of CEFR*  
Norman Verhelst, *CITO, co-author of the Manual for relating examinations to the CEFR*

With the assistance of Michael Corrigan and Angeliki Salamoura, *University of Cambridge ESOL Examinations*

#### Workshop 2: The CEFR: alignment and standard-setting issues

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**Tuesday 13 April**  
**9.00 – 4.00**

Recital Room  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

## Information for Delegates

### Workshop 2 team:

Brian North, *Eurocentres*, co-author of *CEFR* and of the *Manual for relating exams to the CEFR*  
Norman Verhelst, *CITO*, co-author of the *Manual for relating exams to the CEFR*  
Neus Figueras, *Generalitat de Catalunya*, co-author of the *Manual for relating exams to the CEFR*  
Sylvie Lepage, *Centre International d'Études Pédagogiques (CIEP)*  
Neil Jones and Angeliki Salamoura *University of Cambridge ESOL Examinations*

With the assistance of Michael Corrigan, *University of Cambridge ESOL Examinations*

### Workshop 3 (Day 1 & 2)

#### **Assessing levels of academic language proficiency: conceptualization, operationalization, alignment, and validation**

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**Monday 12 and Tuesday 13 April**  
**9.00 – 4.00**

Lecture Room 3  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

#### **Technical Specifications (for participants)**

Each participant needs to bring a laptop to access the online alignment programme called Web Alignment Tool (WAT). Each laptop should be capable of connecting to wireless Internet connection via Firefox or Internet Explorer. Both Mac and PC operations work fine with the WAT. All documents will be provided in PDF format and participants need to have Adobe Reader to view the documents.

#### **Workshop team:**

##### WIDA Consortium

Margo Gottlieb is *Lead Developer for the WIDA Consortium and Director of Assessment and Evaluation, Illinois Resource Center, Arlington Heights, IL, USA.*

Tim Boals is *Executive Director of the World-Class Instructional Design and Assessment (WIDA) Consortium, based at the University of Wisconsin-Madison, USA.*

Carsten Wilmes is *the Assessment Manager for the WIDA Consortium in Madison, WI, USA and oversees the development of ACCESS for ELLs® and other tests.*

##### Center for Applied Linguistics

Dorry Kenyon is *the Director of the Language Testing Division at the Center for Applied Linguistics in Washington, DC, USA, where he also directs CAL's activities related to the annual refreshment of the WIDA ACCESS for ELLs® assessment and oversees the psychometric analyses for the annual testing cycle.*

##### University of Illinois, Urbana-Champaign

Fred Davidson is *a Professor of Linguistics at the University of Illinois at Urbana-Champaign (UIUC), IL, USA, where his research interests include language testing, research design and data structures for applied linguistics, and the history and philosophy of educational and psychological measurement.*

Youngshin Chi and Chih-Kai (Cary) Lin are *UIUC PhD students in Educational Psychology.*

## Information for Delegates

### **Workshop 4: Sharing your story: developing your academic conference skills**

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**Tuesday 13 April**  
**9.00 – 4.00**

Lecture Room 5  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

#### **Workshop team:**

This workshop will be led by Lynda Taylor and Liz Hamp-Lyons, both of whom have a track record of successfully presenting at LTRC over many years as well as extensive experience of mentoring others to develop effective communication skills.

### **Workshop 5: Cambridge Assessment Tour**

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**Tuesday 13 April**  
**2.00 – 4.00**

#### **Meeting point and point of return:**

Foyer  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

Delegates will travel by coach to one of the Cambridge Assessment buildings based at Whittlesford, just outside Cambridge. The site is the hub for printing and operations for the Cambridge Assessment Group. This impressive facility covers around 200,000 square feet, with enough room to accommodate all warehousing and distribution needs, both now and in the future. A presentation will be given followed by a tour of the printing and operations site. The coach will return delegates to the Faculty of Music before 4.00 in time for the free afternoon sessions.

There is no charge for this event. Lunch is not included.

### **Meet the Editors**

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**Tuesday 13 April**  
**4.10 – 5.10**

Auditorium  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

The editors of the following journals will be present: *Language Testing*, *Language Assessment Quarterly*, *Assessing Writing*, *Assessment in Education*, and *Language Policy*.

There is no charge for this event. It is not necessary to register for this session. Lunch and refreshments are not provided for this session

### **LTRC Newcomers' Session**

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**Tuesday 13 April**

**5.15 – 6.15**

Auditorium  
Faculty of Music  
(also known as the West Road Concert Hall)  
11 West Road  
Cambridge  
CB3 9DP

The panel will include the LTRC organisers, LTRC 'veterans' and some who have joined our LTRC community more recently.

There is no charge for this event. It is not necessary to register for this session. Lunch and refreshments are not provided for this session.